

SAMPLE LETTER
TO NATIONAL CREDIT REPORTING AGENCY TO REPORT JUDGMENT
Post Office Box 3462, Shell Beach, CA 93448

Date: _____

Equifax Information Service Center
Post Office Box 740241
Atlanta, GA 30374-0241

To Whom It May Concern:

This office recently was awarded a judgment (Case number _____) awarded by the following Court _____ of the State of California in and for the County of San Luis Obispo in the amount of \$_____ It was awarded on the following date _____

The judgment debtor is:

Name: _____
S.S.N.: _____
D.O.B.: _____
Address: _____
City, State, Zip: _____

Copies of the judgment are enclosed so that information may be included in the judgment debtor's credit record. If a contact telephone number can be included in the credit file for inquiries concerning this matter, please include my following office phone number: (805) 610-3949. Thank you.

Sincerely,

Richard & Vicki Harrison

Judgment Creditor Address: _____
City, State, ZIP: _____
Phone Number: _____