

EARLY PAYMENT REBATE — PROCEDURES

1. Normal Rent “Due Date” is always (**before 5:00 pm**) on the 1st of each month.
2. Early Payment Rebates will only qualify; when a full Month’s Rent & TUC (Tenant Usage Charge) is paid in advance each month as per the Rental Agreement.
3. The Early Payment of total rent must be paid early (before the 23rd) which is received at least seven (7) days BEFORE the due date; usually the 1st of each month.
4. Resident(s) must participate in one of the three (3) Worry-free Payment Methods Plans (i.e.: Zelle) as per “The Rental Agreement” and payments are automatically debited early (by the specified number of days; prior to the due date) to qualify for the Early Payment Rebate Program.
5. Please note; Resident(s) will be entitled to Rebate within ten (10) days after the 1st of next month.

Thank You,

Richard & Vicki Harrison

“Excerpt from Rental Agreement”

6. STANDARD WORRY-FREE PAYMENT METHODS: Residents may select one of the following standard **“Worry- Free”** payment methods for paying rent during the rental term, so they don't have to worry about late charges every month. Residents agree by signing this agreement to give permission and authorization to arrange for rent collection by method selected below and debit appropriate account(s). **Do not mail or deliver to our street address.**

Preferred Method of Payment Selected:

- a) ___ Electronic debit (i.e.: Zelle) from checking account on following days/dates each month.
- b) ___ Electronic debit (i.e.: Zelle) from savings account on following days/dates each month.
- c) ___ Payroll deduction must be sent directly from your employer biweekly or monthly.

Send electronic payments to e-mail richard@doubleheart.org or to Wells Fargo Bank - Acct Number: _____

“Traditional Method” payments, such as checks, and/or money orders (which requires additional handling) will have a fee of **\$10.00** per transaction and additional **\$15.00** per transaction for cash. Include fees with all rent payments.

Please write checks with both our names; with the word “or” (i.e.): “Richard or Vicki Harrison ”

Checks and/or Money Orders (with any fees) must be delivered or mailed to: P.O. Box 3462, Shell Beach, CA 93448

7. EARLY PAYMENT REBATE: Total Rent due date is on the 1st, before 5:00 pm. Rent & TUC is \$ T.B.A. For total rent (full month) paid early, (by 23rd) which is received **seven (7) days BEFORE the due date**. Resident will be entitled to a \$ T.B.A. Rebate given back to Resident within 10-days after the next 1st of the month. Please note; Resident(s) must participate in one of the worry-free payment methods & payments above; and are automatically debited early (the specified number of days prior to the due date), to qualify for the Early Payment Rebate Program.