

PROPERTY CONDITION CHECKLIST (MOVE-IN & MOVE-OUT INSPECTION)

Post Office Box 3462, Shell Beach, CA 93448

(Phone: 805/610-3949)

Tenant(s): _____

Date: _____

Address: 2565 Solano Road, # _____, Shell Beach, CA 93449

Welcome and thank you for choosing to rent from us. **Please circle "Yes or No" in each of the following (LEFT-HALF SIDE) area only,** of the rental unit to confirm with us; that each is in satisfactory condition prior to moving in. Non-circled "Yes or NO" is considered satisfactory condition and/or not returning this form will be considered satisfactory condition. Any additional notes to this list must be submitted to management within 3-5 days of the date of this checklist. Thank you for you cooperation.

You must complete this Left-half side below at Move-In

At Move-out Complete this Right-half Side

	Is MOVE-IN Condition On Arrival Satisfactory	Comments	Is MOVE-OUT Condition on Departure Satisfactory	Estimated Cost of Repair/Replacement
General				
Mailbox	Yes No	_____	Yes No	_____
Carport	Yes No	_____	Yes No	_____
Driveway	Yes No	_____	Yes No	_____
Storage Door	Yes No	_____	Yes No	_____
Storage Area	Yes No	_____	Yes No	_____
Mail-box Keys	Yes No	_____	Yes No	_____
Front Door Keys	Yes No	_____	Yes No	_____
Hide-a-way Key	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____
Outside Entrance				
Outside wall	Yes No	_____	Yes No	_____
Porch way	Yes No	_____	Yes No	_____
Light Fixture	Yes No	_____	Yes No	_____
Doorbell	Yes No	_____	Yes No	_____
Screen-door	Yes No	_____	Yes No	_____
Front-door	Yes No	_____	Yes No	_____
Doorframe	Yes No	_____	Yes No	_____
Peephole	Yes No	_____	Yes No	_____
Deadbolt	Yes No	_____	Yes No	_____
Doorknob	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____
Yard Area				
Outside wall	Yes No	_____	Yes No	_____
Cement Grounds	Yes No	_____	Yes No	_____
Light Fixture	Yes No	_____	Yes No	_____
Doorbell	Yes No	_____	Yes No	_____
Screen-doors	Yes No	_____	Yes No	_____
Side-doors	Yes No	_____	Yes No	_____
Doorframe	Yes No	_____	Yes No	_____
Fencing	Yes No	_____	Yes No	_____
Deadbolt	Yes No	_____	Yes No	_____
Doorknobs	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____

Bedroom #1 & #2

Bedroom Door	Yes No	_____
Ceiling	Yes No	_____
Walls	Yes No	_____
Windows	Yes No	_____
Mini Blinds	Yes No	_____
Window Screen	Yes No	_____
Switches/outlets	Yes No	_____
Heating system	Yes No	_____
Closet Doors	Yes No	_____
Closet Walls	Yes No	_____
Closet Rods	Yes No	_____
Floors/Carpet	Yes No	_____
Baseboard	Yes No	_____
Smoke Detector	Yes No	_____
_____	Yes No	_____
_____	Yes No	_____
_____	Yes No	_____

Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____

Bathroom #1

Bathroom Door	Yes No	_____
Ceiling	Yes No	_____
Light Fixtures	Yes No	_____
Exhaust Fan	Yes No	_____
Walls	Yes No	_____
Switches/outlets	Yes No	_____
Medicine Cabinet	Yes No	_____
Mirror	Yes No	_____
Sink Facets	Yes No	_____
Cabinet/Counter	Yes No	_____
Sink Bowl	Yes No	_____
Towel Rack	Yes No	_____
Bathtub/shower	Yes No	_____
Shower Faucet	Yes No	_____
Shower Door	Yes No	_____
Toilet	Yes No	_____
Toilet paper holder	Yes No	_____
Plumbing/drains	Yes No	_____
Baseboards	Yes No	_____
Floor/linoleum	Yes No	_____
_____	Yes No	_____
_____	Yes No	_____

Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____

Bedroom #3 & #4

Bedroom Door	Yes No	_____
Ceiling	Yes No	_____
Walls	Yes No	_____
Windows	Yes No	_____
Mini Blinds	Yes No	_____
Window Screen	Yes No	_____
Switches/outlets	Yes No	_____
Heating system	Yes No	_____
Closet Doors	Yes No	_____
Closet Walls	Yes No	_____
Closet Rods	Yes No	_____
Floors/Carpet	Yes No	_____
Baseboard	Yes No	_____
Smoke Detector	Yes No	_____
_____	Yes No	_____
_____	Yes No	_____
_____	Yes No	_____

Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____

Complete this Left-half side at Move-In

At Move-out Complete this Right-half side

Bathroom #2

Bathroom Door	Yes No	_____	Yes No	_____
Ceiling	Yes No	_____	Yes No	_____
Light Fixtures	Yes No	_____	Yes No	_____
Exhaust Fan	Yes No	_____	Yes No	_____
Walls	Yes No	_____	Yes No	_____
Switches/outlets	Yes No	_____	Yes No	_____
Medicine Cabinet	Yes No	_____	Yes No	_____
Mirror	Yes No	_____	Yes No	_____
Sink Facets	Yes No	_____	Yes No	_____
Cabinet/Counter	Yes No	_____	Yes No	_____
Sink Bowl	Yes No	_____	Yes No	_____
Towel Rack	Yes No	_____	Yes No	_____
Bathtub/shower	Yes No	_____	Yes No	_____
Shower Faucet	Yes No	_____	Yes No	_____
Shower Door	Yes No	_____	Yes No	_____
Toilet	Yes No	_____	Yes No	_____
Toilet paper holder	Yes No	_____	Yes No	_____
Plumbing/drains	Yes No	_____	Yes No	_____
Baseboards	Yes No	_____	Yes No	_____
Floor/linoleum	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____

Hallway

Ceiling	Yes No	_____	Yes No	_____
Light fixture	Yes No	_____	Yes No	_____
WH Door	Yes No	_____	Yes No	_____
WH Storage Area	Yes No	_____	Yes No	_____
Water heater	Yes No	_____	Yes No	_____
Walls	Yes No	_____	Yes No	_____
Switches/outlets	Yes No	_____	Yes No	_____
Baseboard	Yes No	_____	Yes No	_____
Floors/Carpet	Yes No	_____	Yes No	_____
Smoke Detector	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____

Living room

Ceiling	Yes No	_____	Yes No	_____
Walls	Yes No	_____	Yes No	_____
Switches/outlets	Yes No	_____	Yes No	_____
Heating system	Yes No	_____	Yes No	_____
Windows	Yes No	_____	Yes No	_____
Mini Blinds	Yes No	_____	Yes No	_____
Window Screen	Yes No	_____	Yes No	_____
Baseboards	Yes No	_____	Yes No	_____
Floors/Carpet	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____

Dining Area

Ceiling	Yes No	_____	Yes No	_____
Light Fixture	Yes No	_____	Yes No	_____
Walls	Yes No	_____	Yes No	_____
Windows	Yes No	_____	Yes No	_____
Mini Blinds	Yes No	_____	Yes No	_____
Window Screen	Yes No	_____	Yes No	_____
Switches/outlets	Yes No	_____	Yes No	_____
Baseboards	Yes No	_____	Yes No	_____
Floor/linoleum	Yes No	_____	Yes No	_____
_____	Yes No	_____	Yes No	_____

Complete this Left-half side at Move-In

At Move-out Complete this Right-half side

Kitchen Area

Ceiling	Yes No	_____
Light Fixture	Yes No	_____
Walls	Yes No	_____
Switches/outlets	Yes No	_____
Stove/Oven	Yes No	_____
Range Hood	Yes No	_____
Refrigerator	Yes No	_____
Cabinets	Yes No	_____
Counter Tops	Yes No	_____
Sink	Yes No	_____
Sink Faucets	Yes No	_____
Garbage Disposal	Yes No	_____
Plumbing/drains	Yes No	_____
Baseboards	Yes No	_____
Floor/linoleum	Yes No	_____
Dishwasher	Yes No	_____
_____	Yes No	_____
_____	Yes No	_____

Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____

Patio/Sun Room

Outside wall	Yes No	_____
Porch/Balcony	Yes No	_____
Light Fixture	Yes No	_____
Doorbell	Yes No	_____
Screen-door	Yes No	_____
Front-door	Yes No	_____
Doorframe	Yes No	_____
Peephole	Yes No	_____
Deadbolt	Yes No	_____
Doorknob	Yes No	_____
_____	Yes No	_____
_____	Yes No	_____

Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____
Yes	No	_____

Special Remarks (cleaning or repairs needed):

THIS SECTION TO BE COMPLETED AT MOVE-IN (LEFT HALF SIDE):

We hereby acknowledge that we have inspected the above mentioned rental unit and have found everything to be in satisfactory condition except as stated otherwise. We understand that we are liable for any new damages that may occur during our occupancy. Receipt of a copy of this form is acknowledged by:

Resident(s) Signature: _____ Date: _____

Resident(s) Signature: _____ Date: _____

Owner/Management Signature: _____ Date: _____

AT MOVE-OUT THIS SECTION TO BE COMPLETED AND THE (RIGHT HALF SIDE):

Resident(s) Signature: _____ Date: _____

Resident(s) Signature: _____ Date: _____

(*) Resident Forwarding Address: _____

Rental Owner/Management: _____ Date: _____